



## MISSISSAUGA SOUTHWEST BASEBALL ASSOCIATION

3195 The Collegeway, Mississauga, Ontario, L5L 4Z6

905-607-5875

msbabaseball.ca



### OnDeck Instructions for Coaches

1. OnDeck app can be obtained free on Google Play or Apple App Store or at <https://ondeck.baseballontario.com/>
2. Create a free account
3. Optional to set up a profile
4. Choose the Return to Sport section
5. Choose Coach (**note: if already registered as a parent, do not need to do a second one**)

Here you will find the following:

- a. Education Resources (**need to review before completing Acknowledgements**)
- b. Waivers, Declarations and Acknowledgements (**complete to participate**)
- c. Check-in Attendance Tracker (**to be filled in for each practice/game**)

#### 6. Waivers, Declarations and Acknowledgements

- a. Adult Participant Waiver (players 18+)
- b. COVID-19 Declaration

**Both a. and b. must be completed.**

- c. 2020 Rowan's Law Concussion Education Acknowledgement
- d. Coach Code of Conduct

**You only need to complete c. and d. if you do NOT have a child playing with MSBA in 2020**

7. Adult Participant Waiver (for players 18+) – coach to complete
  - a. Participant's First Name (eg. first name of coach)
  - b. Participant's Last Name (eg. last name of coach)
  - c. Participant's Date of Birth – format to be YYYY-MM-DD
  - d. Email address
  - e. Contact Phone
  - f. Select Your Affiliate = choose **Central Ontario Baseball Assoc.**
  - g. Select Your Local = **choose Mississauga Southwest Baseball Association Inc.**
  - h. Choose a role – **choose coach**
  - i. Agree to Paragraphs 1 to 2
  - j. Agree to Paragraphs 3 and 4
  - k. Agree to Paragraphs 5 to 7
  - l. Agree to Paragraph 8
  - m. Complete Final Confirmation



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### 8. COVID-19 Declaration

- a. Participant's First Name (eg. first name of coach)
- b. Participant's Last Name (eg. last name of coach)
- c. Parent/Guardian's Full Name **(if applicable)**
- d. Email address
- e. Select Your Affiliate = choose **Central Ontario Baseball Assoc.**
- f. Select Your Local = **choose Mississauga Southwest Baseball Association Inc.**
- g. Choose a role – **choose coach**
- h. Agree to Paragraphs 1 to 3
- i. Agree to Paragraphs 4 to 6
- j. Agree to Paragraphs 7 to 9
- k. Agree to Paragraphs 10 to 13
- l. Complete Final Confirmation

### 9. 2020 Rowan's Law Concussion Education Acknowledgement

**Prior to completing, review the Concussion Awareness Resource for age group you are coaching.**

- a. Participant's First Name (eg. first name of coach)
- b. Participant's Last Name (eg. last name of coach)
- c. Email address
- d. Select Your Affiliate = choose **Central Ontario Baseball Assoc.**
- e. Select Your Local = **choose Mississauga Southwest Baseball Association Inc.**
- f. Choose a role – **choose coach**
- g. NCCP # - **insert if known, otherwise choose N/A**
- h. Complete Final Confirmation

### 10. Coach Code of Conduct

- a. **Print off and sign a hard copy. Submit to your Vice-President**

(NOTE: instructions to be updated when OnDeck is fixed to provide for an electronic sign-off)



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11. **Check-In Attendance Tracker** – to be filled in before each practice/game
  - a. First Name – (first name of player attending practice or game)
  - b. Last Name – (last name of player attending practice or game)
  - c. Email address
  - d. Contact Phone
  - e. Date of Event – format to be YYYY-MM-DD
  - f. Start Time – **choose morning, afternoon or evening**
  - g. Type of Event – **choose practice, game or other**
  - h. Primary Age Group of Event – **see below**
  - i. First and Last Name of Head Coach – **if unknown choose Unknown**
  - j. Location – **insert name of park**
  - k. Select Your Affiliate = **choose Central Ontario Baseball Assoc.**
  - l. Select Your Local = **choose Mississauga Southwest Baseball Association Inc.**
  - m. Role – **choose player**
  - n. Checking in Another – **choose yes or no**
  - o. If yes, to previous – fill in name of other person(s)
  - p. Total People Being Checked In – **fill in number including yourself**

### For Primary Age groups:

- House League Tball = 7U and below
- House League Rookie Ball = 9U
- House League Tyke = 11U
- House League Peewee = 13U
- House League Bantam = 15U
- House League Midget = 18U
- Softball Mite = 10U
- Softball Squirt = 12U
- Softball Novice = 14U
- Softball Bantam = 16U
- Softball Midget = 18U
- 20 & over = 21U